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|  | Nordic-Baltic Updated Coaching Development  NPHZ-2019/10042 |

 Minutes from an online meeting held in **September 16, 2021.**

**PARTICIPATED:**

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**The aim of the online meeting was:**

1. Discussion on Intensive Program organization and rules for traveling.
2. Specifying the dates of the Intensive programme.
3. PRE-IP day discussion.
4. Staff presentation.
5. Other
6. **Discussion on Intensive Program organization and rules for traveling.**

Due to present situation of COVID-19 all members of the IP should be vaccinated and have a valid possibility pass. The participants – students/coaches have been selected by all partner countries and final departure date is 6 November. The dates of IP are **November 3-6.**

2. **Specifying the dates of the Intensive programme.**

The intensive programme will be organized by Lithuanian Sports University including all lecturers from partner countries to support the successful organization of the event.

Every student/coach/lecturer must have certificate of vaccination as well as a possibility pass/certificate, which allow travelling.

Every student/Coach must be informed about the aims of the IP and tasks that will be presented for them during the pre-IP online meeting (October 6, 2021). The 3rd of November is arrival day with some social activities in the afternoon (depends on flight times).

1. **PRE-IP day discussion.**

The date of **October 6, at 14.00 p.m. EST.** is a Pre-IP day for all selected students/coaches. Kimmo and Maiju are responsible for preparatory work for the meeting (Staff presentations, leading the meeting).

**Decided:**

1. To send students’/coaches’ e-mails until **21 September.**
2. To fill in the staff presentation (Flip grid) according to the link that Kimmo has sent to everyone until **September 25.**
3. To prepare tasks for students and make a structure at Moodle system according to Maiju sent example until **1st October.**
4. All assignments should be uploaded on Moodle system until **1st October.**
5. Reflection after the IP will be organized on **12 November at 14.00 p.m. EST** time.
6. The overall reflection of the course will be done by writing an essay and creating a short video which will be evaluated after the course.
7. After the course, everyone will receive the certificate of 5 ECTS if they fulfil all requirements and send reflection.