

LITHUANIAN SPORTS UNIVERSITY
PROCEDURE FOR SELECTION OF OPTIONAL MODULES

I. GENERAL PROVISIONS

1. This Procedure shall establish the procedure for the development, updating and selection of optional modules of the first and second cycle study programs of Lithuanian Sports University (hereinafter - the University).
2. Optional module is a part of the study program, selected from the list of modules provided in the LSU information system by the student. The purpose of the optional module is to expand intercultural education, to develop the subject and general competencies of future specialists, and to develop a healthy lifestyle, citizenship and worldview.
3. The optional module is part of the study program. It can be modules of the study field of the program, general modules of university studies and optional study modules selected by the student.
4. The volume of optional modules in each study program must correspond to the descriptions of the respective field of study and, if there are none, to the descriptions of the general requirements for first cycle and master's degree study programs.
5. The program of the optional module must be 5 or 10 credits in volume.
6. The volume and position of the optional modules in the study program are approved in the study program and study plan.
7. The program of the optional module is developed and updated, its description is prepared and certified in accordance with the procedure of accreditation of the University study modules.

II. DEVELOPMENT AND INCLUSION OF OPTIONAL MODULES IN STUDY PROGRAMS

8. The development of optional study modules can be initiated by the Student Union, a research team, a department or Study Program Committee or university administration, taking into account scientific and technological innovations in the field of study, the need for new competencies in the training of highly qualified professionals or after the assessment of the needs of the labor market and society. In this case, the

head of the department or the director of the study program forms a working group or obliges a competent teacher (researcher) to develop the study module.

9. The newly developed program of the optional study module is submitted to the Study Program Committee for evaluation. The Study Program Committee evaluates the module and submits a conclusion to the Committee for Academic Quality Supervision on the compliance of the optional module with the needs of the study program/ -s.

10. The program of the prepared optional module and the conclusions of the Study Program Committee are submitted to the Committee for Academic Quality Supervision for approval no later than March 31.

11. The approved optional modules are registered in the system by the specialist of the Studies Division, and the module coordinator provides the description of the module in the academic information system.

12. The list of all optional modules provided for the selection of students of the next academic year, based on the data of the academic information system, is compiled by the Director of the Studies Division by April 15 of the current year and submitted to the Study Program Committees for approval. The final list of optional modules is approved by the Director of the Studies Division by April 30.

III. SELECTION OF OPTIONAL MODULES

13. Students select an optional module in the University information system.

14. There is no competitive order for module selection. The selection is carried out in the order of prior application until the maximum possible number of students (maximum number of students in a group is 30) is filled in in the relevant study program of the optional module, if such is provided. The selection of this module is then suspended.

15. Students must choose the number of optional modules and credits provided in the study program. In the absence of places in the desired optional module program, students must select another optional module.

16. Students have the right to study individual modules taught at the university as additional optional modules, exceeding the volume of the study program. Such studies must not interfere with the implementation of the study program studied by the student. They are paid for and students are accepted by a separate agreement. Additional modules are recorded in the diploma supplement together with all the modules studied.

17. Students who are acquainted with the descriptions of optional modules for the next academic year (higher course semester) must choose the optional module (or several, depending on the study program) and the number of credits (5 credits, 10 credits) provided in the study program from May 2 to May 10, and re-select (if there are no places left in the desired optional module) optional modules from May 11 to May 18.

18. If the study program plan provides for an optional module in the first year, first-year students select the optional module in the University Information System before September 15.
19. At the end of the periods referred to in Paragraph 17 and Paragraph 18, the selection of optional modules in the University Information System is suspended.
20. For students returning after academic leave, suspension of studies, mobility programs or those who could not choose optional modules in time for other justified reasons, the optional modules are selected and registered in the University Information System at the discretion of the Director of the Studies Division with respect to the submitted student application and the available places in the respective optional module program.
21. For students who have not chosen optional modules without a justifiable reason, the optional modules are selected and registered in the University Information System at the discretion of the Director of the Studies Division by June 5.
22. The Director of the Studies Division has the right, in agreement with the student, to adjust the student's selection from June 1 to June 1 (for the first academic year - from September 15 to September 20) if there is not a sufficient number of students wishing to study the module (minimum number of students in the first cycle group is 15, in the second cycle - 6) to ensure smooth organization of the study process.
23. The list of students who have chosen the optional modules of the program for the next academic year is provided to the specialists of the Studies Division for further organization of studies.
24. In case there are justified and important reasons, the student's registered optional modules may be changed after the deadline with the permission of the Director of the Studies Division. Before this, the lecturers teaching the optional modules have to give their agreement. The maximum number of students in the module (where it is provided) may not be exceeded.
25. Instead of the optional modules provided in the respective study program, the study results achieved through formal learning may be credited, which are credited in accordance with the The Procedure for Academic Recognition and Acceptance of the Outcomes of Partial Studies at Lithuanian Sports University. Learning outcomes achieved through non-formal or informal education may be credited in accordance with the Lithuanian Sports University Description of the Procedure for the Assessment and Academic Recognition of Learning Achievements Acquired through Non-formal and Informal Learning.

V. FINAL PROVISIONS

26. This Procedure shall enter into force on 1 January 2021.
27. The implementation of the Procedure is administered by the Studies Division.

28. The procedure may be amended, revised or annulled by a decision of the Senate.

29. This Procedure is published on the University website.

Chairman of the Senate

Secretary of the Senate

Vidas Bružas

Kristina Bradauskienė