

APPROVED
in LSU Senate
Meeting
of 29 October 2020
Minutes No. 2

PROCEDURE FOR ACADEMIC RECOGNITION AND ACCEPTANCE OF THE OUTCOMES OF PARTIAL STUDIES AT LITHUANIAN SPORTS UNIVERSITY

CHAPTER I GENERAL PROVISIONS

1. The Procedure for Academic Recognition and Acceptance of the Outcomes of Partial Studies (hereinafter referred to as the Procedure) at Lithuanian Sports University (hereinafter referred to as the University) shall apply to persons who have graduated or studied in Lithuanian or foreign higher education institutions according to higher education study programs and wish to continue their studies with their learning outcomes accepted and recognized according to the same or other university first or second cycle study programs in Lithuanian or foreign higher education institutions.

2. The outcomes of partial studies are recognized and accepted at the University in accordance with the Order of the Minister of Education, Science and Sports “On the Approval of the Description of the Procedure for Academic Recognition and Acceptance of the Outcomes of Partial Studies in Higher Education Institutions” (No. V-1174 of 6 August 2020) and other documents adopted by the University.

3. The terms used in the Procedure correspond to the terms defined in the Law on Higher Education and Research of the Republic of Lithuania:

Higher education institution means Lithuanian or foreign higher education institution as defined in the Law on Higher Education and Research of the Republic of Lithuania;

Partial studies means a period of a student's studies at another higher education institution or foreign higher education institution;

Agreement on partial studies means an agreement signed by the heads of LSU and a foreign higher education institution or their authorized persons and a student sent for partial studies, which sets out the obligation of the hosting country to create conditions for studies, student's obligations, as well as financial and other relations between the parties;

Study certificate means a document issued to a person indicating his/ her learning outcomes; LSU study certificate means an academic certificate, diploma supplement;

4. Partial study outcomes at the University are recognized and accepted if the achieved learning outcomes substantially correspond to the learning outcomes of the program or its part and are coordinated with the Director of the respective study program and the Director of the Studies Division.

CHAPTER II RECOGNITION AND ACCEPTANCE OF THE OUTCOMES OF PARTIAL STUDIES IN ACCORDANCE WITH THE COORDINATED CURRICULUM

5. The learning outcomes of a student who has studied at another higher education institution or a foreign higher education institution under an agreement of partial studies (student exchange programs implemented on the basis of cooperation agreements) are credited without restrictions, semester for semester, academic year for academic year, if:

5.1. an individual study program was created for the student before leaving, in which the provided compulsory and optional modules are replaced by modules from study programs of the same study field of another higher education institution;

5.2. no violations of the requirements set forth in the agreement of partial studies are identified in relation to the studied modules.

6. The student submits a study certificate to the University about the modules taken and assessed in a foreign higher education institution.

7. If, not through the fault of the outgoing student, there are modules left untaken and failed to account for according to the agreed individual study program and curriculum, upon his/ her return, it must be possible to take the missing modules free of charge, i.e. the individual study plan has to be adjusted, academic arrears for the period of partial studies are not recorded for 2 consecutive semesters, and the scholarship is awarded for one semester according to the learning outcomes of the previous examination session.

CHAPTER III

RECOGNITION AND ACCEPTANCE OF THE OUTCOMES OF PARTIAL STUDIES IN ACCORDANCE WITH THE NON-COORDINATED CURRICULUM

8. The outcomes of partial studies according to the non-coordinated curriculum are recognized and accepted to a person after assessing the formal requirements of the learning outcomes and compliance with the subject requirements of the desired study program, after submission of the following documents in Lithuanian or English to the Studies Division:

8.1. an application stating the present study program or the study program to be studied under;

8.2. documents on the learning outcomes to be recognized and accepted:

8.2.1. diploma and its supplement, if the person has acquired a higher education qualification;

8.2.2. a document certifying completed studies or a part thereof (academic study certificate or other document approved by the higher education institution where the person studied);

8.2.3. information on the descriptions of the successfully completed study modules (subjects), which would reflect the topics of the module (subject).

8.3. information on the assessment system used in another higher education institution and, if possible, the percentage distribution of assessments of the persons who participated in the studies, if this information is not provided in the diploma supplement or academic study certificate.

9. The Studies Division shall assess the formal requirements of studies according to:

9.1. information about the higher education institution (whether the learning outcomes have been achieved in an institution with the status of a higher education institution); if necessary, Lithuanian or foreign higher education institution, the Centre for Quality Assessment in Higher Education as an authorized ENIC / NARIC network centre and other institutions may be addressed to obtain necessary information about the higher education institution in question;

9.2. documents submitted by the person.

10. The specialist of the Studies Division together with the Director of the respective study program evaluate the compliance of the learning outcomes achieved by the person and the

requirements of the study program or its part on the basis of the documents specified in Paragraph 8 of the Procedure.

11. Recognition and acceptance of the learning outcomes shall be performed according to the following general criteria:

11.1. optional modules (subjects) selected by the student are recognized and accepted without restrictions;

11.2. the final thesis and/ or final examination are not recognized and accepted;

11.3. the module studied is recognized and accepted if its scope amounts to at least two thirds of the scope of the introduction or competence module set out in the studied program or the desired study program;

12. The Director of the Studies Division, in coordination with the Director of the respective study program, shall take the final decision on recognition and acceptance of the outcomes of partial studies within 14 working days from the day of receipt of all documents listed in Paragraph 8 of the Procedure.

CHAPTER IV OFFICIAL REGISTRATION OF THE OUTCOMES OF PARTIAL STUDIES

13. The decision on the recognition and acceptance of the outcomes of partial studies shall be officially registered with the Card of the Recognition and Acceptance of the Outcomes of Partial Studies at Another Higher Education Institution, the template of which is provided in Annex 1.

14. The learning outcomes of a person who is studying or studied at LSU less than 10 years ago and who wishes to have the learning outcomes recognized and accepted, shall be recognized and accepted (in writing) by the Director of the study program together with the Director of the Studies Division.

15. The learning outcomes of a person who studied in a foreign higher education institution and who wishes to have the learning outcomes recognized and accepted, shall be recognized and accepted (in writing) by the Director of the study program together with the Director of the Studies Division.

16. The entitlements of the recognized and accepted modules, their volume in credits and assessments shall be converted into the credit and assessment systems applied at the University and entered in the diploma supplement or in the academic study certificate. If the module has been taken at another higher education institution, the name and country of the higher education institution shall be indicated in the footnote.

CHAPTER V FINAL PROVISIONS

17. If a person does not agree with the decision on the recognition and acceptance of the outcomes of partial studies, he/ she has the right to submit an appeal to the Dispute Settlement Commission within 15 (fifteen) days.

18. The procedure for the examination of appeals shall be established by the regulations of the Dispute Settlement Commission of Lithuanian Sports University.

Chairman of the Senate



V. Bružas

Secretary of the Senate



K. Bradauskienė

LITHUANIAN SPORTS UNIVERSITY
CARD OF RECOGNITION AND ACCEPTANCE OF THE OUTCOMES OF
PARTIAL STUDIES AT ANOTHER HIGHER EDUCATION INSTITUTION

4	0	0	1	1	2
---	---	---	---	---	---

Lithuanian Sports University

Student _____

 (Faculty or Department
 number)

(Name, surname)

(personal identification
 number)

studying in _____ study program of _____

 (cycle and mode of studies
 code)

(entitlement of study program)

(state
 code)

from _____ to _____ in _____ study program in

 (country)

_____ semester of academic year of _____. The student has taken the following modules and his/ her knowledge has been evaluated.

In _____ accordance _____ with

 (name of study certificate, number, date of issue)

the student has taken the following modules and his/ her knowledge has been evaluated. The learning outcomes have been recognized and accepted.

No.	Entitlement of the module		Volume of the module				Grade		
	In the original language	In the Lithuanian language	Another higher education institution	In ECTC credits	In LSU credits	Another higher education institution	ECTC	LSU equivalent	
			In credits						In hours
Total				81	81				

Director of the Study Program _____
 (Name, surname) (Signature) (Date)

Director of the Studies Division _____
 (Name, surname) (Signature) (Date)