**LITHUANIAN UNIVERSITY OF EDUCATIONAL SCIENCES**

**KAUNAS UNIVERSITY OF TECHNOLOGY**

**LITHUANIAN SPORTS UNIVERSITY**

**ŠIAULIAI UNIVERSITY**

**CONDITIONS AND PROCEDURE OF PUBLIC COMPETITION FOR THE ADMISSION TO THIRD CYCLE (DOCTORAL) STUDIES IN THE FIELD OF EDUCATIONAL SCIENCES FOR 2017**

**Admission to third cycle (doctoral) studies in Lithuanian University of Educational Sciences (LUES), Kaunas University of Technology (KTU), Lithuanian Sports University (LSU), and Šiauliai University (SU) is implemented following general regulations for doctoral studies and procedure of calculating competition scores for 2017.**

1. Participation in the competition for doctoral studies in the field of Educational Sciences is permitted to persons who have a Master’s qualification degree or a higher education degree equivalent to it.
2. Addmission to different institutions of joint doctoral studies is implemented following the quotas assigned by the Ministry of Education and Science (hereinafter the Ministry) (to every educational insitution individually).
3. The competition to topic areas of joint doctoral studies is implemented separately for each institution.
4. The applicant should submit an application addressed to the Rector of an institution implementing joint doctoral studies to participate in the public competition for doctoral studies. The application can be submitted to the Research Office of the institution of joint doctoral studies (upon the applicants’ choice of the topic area, i.e. LUES, KTU, LSU, or SU). Other documents (see chapter 23) must be submitted alongside with the application, which should indicate the field and form of doctoral studies as well as the priority topic areas (not more than two).
5. Applicants of a different study field than Educational Sciences must take an entrance examination of Educational Sciences. The examination is taken in the university where the application to participate in public competition to doctoral studies has been submitted. The examination programme is publicized on the website of the university alongside with the Conditions and Procedure of Public Competition for the Admission to Third Cycle (Doctoral) Studies in the Field of Educational Sciences. The applicants that have received a positive evaluation for the examination can continue their participation in the competition.
6. The competition for the admission to doctoral studies is organized by the Research Office of the coordinating university (Lithuanian University of Educational Sciences), and implemented by the Committee for joint doctoral studies, which includes members, i.e. researchers in the field of Educational Sciences, from all the insitutions concerned: LUES, KTU, LSU and SU. The applicants are admitted to joint doctoral studies in the field of Educational Science individually to the offered topic areas following competition results. The interview with Committee members must be attended by all applicants.
7. Rectors of the joint doctoral studies in the field of Educational Sciences or their authorized persons sign individual bilateral agreements with persons admitted to full-time or part-time doctoral studies in the field of Educational Sciences (agreements are signed by Rectors of the institution, in which the applicant intends to write the dissertation).
8. Enrolment criteria to doctoral studies for 2017 are as follows:

* Scientific publications (the assessment involves their compliance with the field of Educational Sciences, as well as selected research and dissertation topic);
* Research experience (the assessment involves the form and efficiency of the activity)
* The average score for Master studies or single-cycle studies in higher school and the final paper;
* the mark for a foreign language (English, French or German), recorded in the diploma supplement for first or second cycle studies, or single-cycle studies in higher school (upon the choice), or the certificate issued by a licenced centre of foreign languages;
* motivational interview.

1. Enrolment criteria, their weighted coefficients and competition scores are confirmed every school year following the joint order of the Committee. The procedure of calculating the competition score for 2017 is provided in Annex No. 1.
2. The applicants are assessed in points by the Committee with regard to the enrolment criteria, and listed in the order of precedence based on the highest competition scores for the admission to the topic areas announced by individual institutions (LUES, KTU, LSU, SU). The applicants for state financed positions can be admitted only if the final competition score is not lower than 8 (eight).
3. The applicants are admitted to joint doctoral studies by individual orders of Rectors following the Minutes of the Committee with regard to the applicant’s choice of the topic area offered by the institution, in which she intends to write doctoral dissertation. The order should prescribe the field of research, method of financing, institution of joint doctoral studies, topic area of the dissertation, and the form of studies (full-time – up to 4 years, or part-time – up to 6 years).
4. In case there are positions left after the admission, the Research Office of the university can organize a second stage of admission, which is implemented following the same procedure.
5. The applicants that have not been admitted to state financed positions, may choose state non-financed doctoral studies upon the proposal of the Committee, paying the established tuition fee to the institution that the agreement is signed with.
6. Citizens of the European Union (hereinafter the EU) participate in the competition following the established procedure.
7. Applicant of foreign states (other than EU), who have Master’s qualification degree or higher education diploma equivalent to it, in addition to the documents listed in chapter 23, are also required to present a document certifying the academic qualification acquired abroad, and pay the established tuition fee to the institution that the agreement is signed with.
8. Citizens of non-European Union states that are admitted to doctoral studies have to acquire a residence permit to live in the Republic of Lithuania.
9. Doctoral studies are implemented in the Lithuanian language or the language approved by the Committee.
10. The Committee shall organize the meeting of the Committee not later than a fortnight from the start of the academic year. The entrants and scientific supervisors of the topic areas are required to participate in the meeting; the entrants are attached to the supervisors.
11. Upon the confirmation of the Committee, the scientific supervisor is approved by the Order of Rector of the doctoral student’s institution. Upon the confirmation of the Committee, the division of the institution that the doctoral students is attached to is approved by Rector’s Order.
12. Personal file of the applicant that has not been admitted is stored in the Research Office of the coordinating univresity for a year, later it is forwarded to thr archives of the coordinating university.
13. In the period of two days after the announcement of the Minutes of the Committee, a person that has submitted an application to doctoral studies but has not been admitted has a right to:
    1. submit a repeated motivated application or apeal to the Committee;
    2. write an apeal to the Rector of the coordinating university in two days after the negative response from the Committee.
14. **Admission procedure**

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| **Admission procedure** | **Dates** |
| ***Acceptance and registration of documents*** | 21 August 2017 –  04 September 2017 |
| ***Entrance examination of Educational Sciences.*** *Applicants that have graduated from a sud programme of Educational Sciencs or an equivalent study programme do not have to take this examination.* The examination is to be taken only by persons who have acquired their education in a different field than Educational Sciences. | 07 September 2017 |
| ***Announcement of the results of the examination of Educational Sciences*** | 07 September 2017 |
| Submission of appeals regarding the objectivity of the assessment of the awareness of educational sciences. | 08 September 2017 |
| Hearing of apeals | 11-12 September 2017 |
| ***Invitation*** ***to motivational interview.*** Every LUES, KTU, LSU and SU entrant will be informed by e-mail. | 13 September 2017 |
| ***Motivational interview*** (Meeting of the Committee for Doctoral Studies in the field of Educational Science at Lithuanian University of Educational Sciences). All the entrants are eligible to arrive at the meeting. | 15 September 2017 |
| ***Meeting of the Committee regarding admission***  (Participation of entrants is excluded). | 15 September 2017 |
| ***Announcement of the final results.*** | 16 September 2017 |
| Submission of appeals regarding the objectivity of the assessment of motivational interview, and compliance to the rules of admission. | 19-20 September 2017 |
| If there are no appeals, rectors (or their authorized persons) of coordinating institutions (LUES, KTU, LSU or SU) ***sign study agreements wih doctoral students.*** | 21 September 2017 |
| Hearing of apeals. | 21-22 September 2017 |
| Submission of apeals to the Rector of the coordinating university. | 25-26 September 2017 |
| Hearing of apeals. | 27-28 September 2017 |
| Rectors (or their authorized persons) of coordinating institutions (LUES, KTU, LSU or SU) ***sign study agreements wih doctoral students.*** | 29 September 2017 |

1. **Documents to be submitted.**

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| Main documents |
| * An application addressed to the Rector of LUES, KTU, LSU, or SU (depending upon the choice of the applicant); * recommendations by two academic referees from the field of Educational Sciences, who have research degrees of a Habilitated Doctor or Doctor; * Curriculum Vitae (signed); * Master’s diploma or a higher education diploma equivalent to it, its Supplement and their copies (copies to be submitted); * the mark for a foreign language (English, French or German), recorded in the diploma supplement for first or second cycle studies, or single-cycle studies in higher school (upon the choice), or the certificate issued by a licenced centre of foreign languages (copies to be submitted); * A list of research works if any and their copies (to be submitted); applicants that have just graduated from second cycle study programme should present a copy of their Master’s Paper (if any); * The certificates of the presentations, activities in the scientific conferences if any (copies to be submitted; the originals will be returned outright); * One photo of the size of 3x4 cm (to be submitted); * A copy of an installment check, transferred into LUES, KTU, LSU or SU bank account, or a copy of a document confirming exemption from the installment; * documents confirming the change of the surname if the submitted documents contain different surnames (copies to be submitted); * a copy of the passport or identity card (a copy to be submitted). |
| Supplementary documents  An applicant may submit any other documents, which reflect his/her research and academic activity. |

1. **Admission fee, bank details.** 
   1. Provided the documents are submitted to Lithuanian University of Educational Sciences, admission fee (35 Eur) should be transferred to the bank account of Lithuanian University of Educational Sciences, Account No. LT41 7300 0100 9859 4871, bank AB SEB bankas, bank code 73000, installment code 1810, payer code is personal code (with the permission of payer).
   2. Provided the documents are submitted to Kaunas University of Technology, admission fee (35 Eur for Lithuanian and EU states citizens, and 100 Eur for non-EU states citizens) should be transferred to the bank account of Kaunas University of Technology:

Recipient – Kauno technologijos universitetas,   
**bank of the recipient – AB „Swedbank“**,   
Account No. LT54 7300 0100 0251 0317,   
bank code – 73000,   
shortened title of the installment – “Admission fee”,  
code – 2881,   
Payer code complies with the personal code.

or

Recipient – Kauno technologijos universitetas,   
**bank of the recipient – AB SEB bankas**,   
Account No. LT75 7044 0600 0310 4494,   
bank code – 70440,   
shortened title of the installment – “Admission fee”,   
code – 2881,   
Payer code complies with the personal code.

or

Recipient – Kauno technologijos universitetas,   
**bankof the recipient – AB DNB bankas**,   
Account No. LT70 4010 0425 0240 0369,   
bank code – 40100,   
shortened title of the installment – „Admission fee",   
code – 2881,   
Payer code complies with the personal code.

* 1. Provided the documents are submitted to Lithuanian Sports University, admission fee (35 Eur) should be transferred to the bank account of Lithuanian Sports University, Account No. LT047044060003325574, bank AB SEB bankas, bank code 70440, installment code 005, payer code is personal code (with the permission of payer).
  2. Provided the documents are submitted to Šiauliai University, admission fee (35 Eur) should be transferred to the bank account of Šiauliai University, Account No. LT767180000000141119, bank AB Šiaulių bankas, bank code 71800, installment name - *doktorantūros stojamoji studijų įmoka – ŠU,* installment code 2567, payer code is personal code (with the permission of payer).
  3. Admission fee is not repaid.

1. **State financed positions to doctoral studies**.

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| --- | --- | --- | --- | --- |
| Form of studies | **LUES** | **KTU** | **LSU** | **SU** |
| Full-time (4 years) | 5 | 1 | 3 | 2 |
| Part-time (6 years) | Not available | Not available | Not available | Not available |

1. **Annual tuition fee (Euro) for the entrants to state non-financed positions.**

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| --- | --- | --- | --- | --- |
|  | **LUES** | **KTU** | **LSU** | **SU** |
| **Full-time** studies | 5648 | 6570 | 4000 | 8227 |
| **Part-time** studies | 3765 | – | – | 5485 |

The tuition fee is paid according to the conditions of the agreement.

**The documents are accepted in:**

**Lithuanian University of Educational Sciences**: Vilnius, Studentų St. 39, Research Office, Room 124, on weekdays from 9.00 to 16.00 (except 01 September 2017 – documents are not accepted).

**Kaunas University of Technology**: Kaunas, K. Donelaičio St. 73, Room 423, on weekdays from 9.00 to 16.00.

**Lithuanian Sports University**: Kaunas, Sporto St. 6, Office of Doctoral Studies and Research, Room 210 (Main Building), on weekdays from 9.00 to 15.00.

**Šiauliai University:** Šiauliai, Vilniaus St. 88, Department of Science and Art, on weekdays from 9.00 to 16.00 (except 01 September 2017 – documents are not accepted).

**Information on the submission of documents and implementation of the competition is provided in:**

**Lithuanian University of Educational Sciences**

Research Office, tel. (+370 5) 266 3723, e-mail: [kristina.girciene@leu.lt](mailto:kristina.girciene@leu.lt)

Studentų St. 39-124, Vilnius

Website of Lithuanian University of Educational Sciences: [www.leu.lt/en](http://www.leu.lt/en)

**Kaunas University of Technology**

International Doctoral School, tel.: (+370 37) 30 0042, (+370 37) 30 00 49,

e-mail: [doktorantura@ktu.lt](mailto:doktorantura@ktu.lt)

K. Donelaičio St. 73-423, Kaunas

Website of Kaunas University of Technology: [ktu.edu](http://www.ktu.edu)

**Lithuanian Sports University**

Office of Doctoral Studies and Research, tel. (+370 37) 30 2626, e-mail: [daiva.majauskiene@lsu.lt](mailto:daiva.majauskiene@lsu.lt)

Sporto St. 6, 210 k. (Main Building), Kaunas

Website of Lithuanian Sports University: [www.lsu.lt](http://www.lsu.lt)

**Šiauliai University**

Department of Science and Art, tel. (+370 41) 595821, e-mail: [doktorantura@cr.su.lt](mailto:doktorantura@cr.su.lt)

Vilniaus St. 88, Šiauliai

Website of Šiauliai University: [www.su.lt](http://www.su.lt)

**Annex 1**

**Calculation of the Competition Score**

CS = apxP+arxR+adxD+alxL+aixI

CS – competition score;

ai – weighted coefficient;

points given within a 10-point scale for:

1. P – publications,
2. R – research experience,
3. D – average of marks in Master’s degree diploma supplement, or diploma supplement of single-cycle study programme of an insitution of higher education (including the final paper if any);
4. L – the mark for a foreign language (English, French or German), recorded in the diploma supplement for first or second cycle studies, or single-cycle studies in higher school (upon the choice), or the certificate issued by a licenced centre of foreign languages;
5. I – assessment of the motivational interview.

**Weighted coefficients**

ap= 0,25; ar= 0,15; ad= 0,25; al= 0,10; ai= 0,25

**Assessment criteria**

1. **Publications** (following Order No. V-79 of the Minister of Education and Science of 5 February 2015)

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| No. | Type of scientific work |
| 1. | Scientific monographs, scientific studies, theoretical and synthetical scientific works. |
| 2. | Scientic articles and chapters of books published in reviewed journals. |
| 3. | Other articles, chapters of books, academc reviews and other publications containing scientific information in periodicals on culture and profession, continuous and one-off editions. |
| 4. | Publications of sources, translations with scientific commentaries, academic dictionaries, reference books, encyclopedias, (auto)bibliographies, course books for higher education establishments. |
| 5. | Works on social and cultural development:  - publication of science research and science policy;  - academic publications and academic reviews devoid of scientific information;  - specialized information, expertise, evaluations and commentaries (historical, philological, art studies, sociological, legal acts or their pojects) submitted to state or municipal institutions;  - collections and readers based on Lithuanian or world culture materials (folklore, literature, philosophy, religion, art, linguistic examples, historical sources, etc) for the needs of education and wider society;  - coordination and descriptive materials on the examples of natural diversity, archeological findings, material and non-material objects of traditional culture obtained in field research, culture monuments, literature and ort works, demonstrations, exhibition and expositions of museum and archive collections;  - educational projects based on research materials;  - preparation of new materials for databases of cultural heritage, linguistic and sociological data;  *Master’s Paper should also be submitted if it was defended not earlier than before a year.* |

**P.S.**

a) The publication is assessed with regard to its:

* compliance with the selected topic area of prospective research and disertation in the field of Educational Sciences;
* reference to the field of Educational Sciences;
* non-reference to the field of Educational Sciences;

b) a collection, cycle, publication, etc, which consists of not fewer than 4 items or 2 printer’s sheets is considered as one item of the works of social and cultural development; individual short texts, descriptions, lectures, programmes, fragments, etc are not considered;

c) provided a scientific publication is published in co-authorship, the constituent of the competition score that is attributed to the category of scientific publications is divided by the number of authors;

d) in case there are works of several categories submitted, the points are summed as long as their do not exceed 10 points.

**2. Research experience**

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| **No.** | **Research efficiency** |
| **1.** | Presentations delivered in scientific conferences organized by higher education schools or other academic establishments. |
| **2.** | Presentations delivered in scientific practical conferences. |
| **3.** | Work in the organizational or other committee of a scientific conference organized by an insitution of higher education or other academic organization. |
| **4.** | Work in the organizational or other committee of a scientific practical conference. |

**P.S.**

1. in case there are activities of several categories, the points are summed as long as their do not exceed 10 points;
2. activities must be supported by providing correspondent certificates.

**3. D – average of marks in Master’s degree diploma supplement, or diploma supplement of single-cycle study programme of an insitution of higher education (including the final paper if any)**

In case the marks in a diploma supplement are provided not in a 10-point scale, they are transferred in accordance with the assessment logic provided for by the Ministry of Education and Science (Recommendations on Improving the Assessment of Study Outcomes).

**4. L – the mark for a foreign language (English, French or German), recorded in the diploma supplement for first or second cycle studies, or single-cycle studies in higher school (upon the choice), or the certificate issued by a licenced centre of foreign languages**

In case the the assessment is provided not in a 10-point scale, it is transferred in accordance with the assessment logic provided for by the Ministry of Education and Science.

**5.** **I – assessment of the motivational interview**

The assessment is given in a 10-point scale following assessment logic provided for by the Ministry of Education and Science.

**Criteria:**

1. an applicant is able to substantiate his/her motivation to study in the selected field of doctoral studies;
2. an applicant demonstrates awareness of the literature on the selected topic area.